

Action For Kids

ACTION FOR KIDS CHARITABLE TRUST

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TRUSTEES' REPORT AND ACCOUNTS

FOR THE FINANCIAL YEAR
ENDED 31st MARCH 2015

CHARITY REGISTRATION NUMBER: 1068841
COMPANY REGISTRATION NUMBER: 3487626 (ENGLAND AND WALES)



INVESTOR IN PEOPLE



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ACTION FOR KIDS CHARITABLE TRUST

Charity name: Action For Kids Charitable Trust

Charity registered number: 1068841

Company number: 3487626

Principal & registered office: Ability House
15a Tottenham Lane
Hornsey
London N8 9DJ

Trustees:
(as at the date of this report)

Mark Lewis	Chair
Michael Harry	Vice Chair
Margaret King	Treasurer
Belinda Blank	
Gurmeet Dhillon	
Sohail Faruqi	
Caroline Hattersley	

***Company Secretary
& Chief Executive:*** Graham Duncan

Professional advisors:

Auditors: D Lee and Co.
2nd Floor, Premier House
309 Ballards Lane
London N12 8LY

Bankers: HSBC Bank plc
22 Victoria Street
Westminster
London SW1H 0NJ

Santander plc
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Haringey
London N4 1AP

Solicitors: Blake Morgan
Seacourt Tower
West Way
Oxford OX2 0FB

ACTION FOR KIDS CHARITABLE TRUST

TRUSTEES' REPORT FOR THE YEAR ENDED 31st MARCH 2015

The Trustees of Action For Kids Charitable Trust ("the Charity") present their report and accounts for the year ended 31st March 2015.

The accounts have been prepared in accordance with the accounting policies set out in Note 1 to the Accounts and comply with the Charity's Memorandum and Articles of Association, applicable law and the requirements of the Statement of Recommended Practice, "Accounting and Reporting by Charities" revised in March 2005.

Governing document

The Charity was originally registered under a Deed of Trust in 1992, in response to the unique problems facing severely disabled children and their families and in recognition of the disparity between the numbers of such children and the availability of appropriate aid and support.

With effect from 1st April 1998, Action For Kids Charitable Trust was registered as a charity and a company limited by guarantee. It is governed by its Memorandum and Articles of Association (amended on 12th November 2012).

Each of the members has a liability to contribute £1 in the event of a winding up of the company.

Objects of the Charity

The Objects of the Charity, as set out in the Charity's Memorandum of Association, are:

1. The relief of children and young people who are suffering from sickness or physical or mental disability by assisting them to lead full and independent lives and by any other means whatsoever.
2. The provision of support and assistance to the carers of children or young people suffering from physical or mental disability.
3. Such other charitable purposes as the Trustees may from time to time think fit.

There have been no changes in objects since the last Trustees' Report.

The Trustees, together with senior staff, reviewed the Charity's Vision and Mission in early 2015. As a result, the Charity adopted an amended Vision and Mission as follows:

OUR VISION

We want a world where everyone living with a disability gets to lead the life they choose.

OUR MISSION

Our Mission is to give as many young people with disabilities as possible the opportunity to work or volunteer in their community.

Helping students to develop their mobility, personal and independent living skills is an essential part of helping them to succeed.

We focus on a young person's potential to benefit from our support, not the apparent barriers they face.

To achieve our Mission we:

- involve, inform and empower young people living with a disability;
- provide equipment to support personal mobility;
- provide the best possible education, training and support;
- champion the rights and interests of people living with a disability;
- share our experience and what we have learnt.

ACTION FOR KIDS CHARITABLE TRUST

TRUSTEES' REPORT
FOR THE YEAR ENDED 31st MARCH 2015 (*continued*)

OUR VALUES

We have five values that underpin everything we do:

We are passionate

We were formed by someone who was passionate about ensuring a better future for young people with disabilities. That passion is still behind everything we do today.

We are straightforward

We will tell you what we believe to be the truth about disabilities, its causes, effects and interventions. You have the right to know it – even if it is not always what you want to hear.

We are approachable and supportive

We are an open and outward-looking organisation that makes it easy for people with disabilities and their families to seek our help. We build long-term friendships with those we work with.

We are demanding

We won't stand for situations where people affected by disability do not receive the help, support and understanding they deserve.

We respect and value the individual

We respect you and everyone else we come into contact with – young people we work with, staff, volunteers, visitors, other professionals, our supporters and funders - as individuals with unique contributions to make to our Mission.

PUBLIC BENEFIT

The Trustees have reviewed the activities of the Charity and consider that, in line with the Charity's Objects, the Charity provides public benefit in a variety of ways, including:

- *the advancement of education:*
 - by providing young people with disabilities with accredited courses in work and life skills;
- *the promotion of equality and diversity:*
 - by promoting opportunities for young people with disabilities to work and volunteer in the wider community
 - by providing opportunities for young people with disabilities to engage in sporting, artistic and social activities
- *the relief of those in need by reason of ill-health and/or disability:*
 - by providing specialist mobility equipment, through loan or grant, to young people with disabilities;

All of the Charity's services are open to all members of the public irrespective of race, gender, religion or sexual orientation. Most of the Charity's services are provided without charge to the individual beneficiary.

ACTION FOR KIDS CHARITABLE TRUST

TRUSTEES' REPORT FOR THE YEAR ENDED 31st MARCH 2015 (*continued*)

GOVERNANCE

The Board of Trustees sets the strategic direction of the Charity and is also responsible for ensuring compliance with the Charity's Objects and with charity and company law.

The trustees who were in office during the year to 31st March 2015 were as follows:

<i>Trustees:</i>	Mark Lewis	Chair
	Michael Harry	Vice Chair
	Margaret King	Treasurer
	Belinda Blank	
	Gurmeet Dhillon	
	Sohail Faruqi	
	Caroline Hattersley	
	Vicci Parker	(resigned 7 th June 2015)

Company Secretary: Graham Duncan

New trustees are appointed by the members of the Charity on the recommendation of the Board. During the course of 2015/16 the Board will review its collective skills and consider what, if any, additional skills are needed for the effective governance of the Charity. In the light of this review, the Board will decide whether additional trustees should be recruited.

There is an induction process and all Trustees have a job description and are subject to a Code of Conduct. There is a Board Appraisal process and an annual Board Away Day where Board members receive appropriate training in their roles as charity trustees. Additionally, Board members can avail themselves of external training courses relevant to their roles as required.

The Charity has a Declaration of Interest policy that all Trustees and staff must comply with. None of the Trustees has any beneficial interest in the Charity.

Risk Management

A comprehensive process is in place to identify any major risks to the Charity's users, staff, operations, reputation, income and assets. The Trustees have assessed these risks and are satisfied that systems are in place to mitigate exposure.

The Charity is an accredited Investor in People and this continues to help ensure that policies, procedures and controls are regularly reviewed, updated and where necessary improved. This assists us in minimising our risk exposure.

Our regular review of the Charity's strategic plan continues and will ensure that the aims for the future properly take into account those challenges and risks identified as likely to arise.

ACTION FOR KIDS CHARITABLE TRUST

TRUSTEES' REPORT
FOR THE YEAR ENDED 31st MARCH 2015 (*continued*)

MANAGEMENT

The Chief Executive is appointed by the Trustees to manage the day-to-day operations of the Charity and is accountable to the Board for the performance of the Charity. In turn, the Chief Executive appoints the other members of the Senior Management Team (SMT) and together they manage the Charity's activities.

Senior Management Team

During the year the following were members of the Senior Management Team:

Graham Duncan	Chief Executive
Paul Townley	Finance & Corporate Services Director (Deputy CEO)
Maureen Galvin	Executive Director, Services
Harriet Fisher	Education & Training Director
Tracey Lloyd	Fundraising Director
Joanna Read	Life & Work Director

Staff Induction & Training

All new members of staff are provided with a comprehensive induction programme. All roles have a detailed job description and annual staff appraisals are carried out in addition to more informal supervision meetings. Training requirements are primarily identified by reference to personal work related objectives and other targets highlighted in the appraisals and which are directly linked to key performance indicators (KPIs) or objectives for the Charity as a whole.

ACTION FOR KIDS CHARITABLE TRUST

TRUSTEES' REPORT
FOR THE YEAR ENDED 31ST MARCH 2015 (*continued*)

CHARITABLE ACTIVITIES & ACHIEVEMENTS

OPERATIONAL OBJECTIVES FOR 2014-15

Within the longer term Objectives for the period 2013-16, the Trustees set Key Objectives for the Charity during 2014-15. The Key Objectives are set out below, together with details of the Charity's performance against each Key Objective.

<i>Objectives for 2013-16 as set out in the Charity's Annual Report & Accounts 2012-13</i>	Key Objectives set for 2014-15	Performance against Key Objectives
<i>During 2013 – 16 the Charity will:</i>		
<ul style="list-style-type: none"><i>continue to involve the young people it works with in planning and delivering our services; enhance the impact and scale of its services by:</i>	<ul style="list-style-type: none">Establish a student forumYoung people's involvement in transition planning<ul style="list-style-type: none">80 students will be centrally involved in a person-centred transition process including knowledge of employment based options and the opportunity to share their views.	<ul style="list-style-type: none">A Student Forum was established and has carried out surveys of students and provided feedback to Trustees and Senior Management100 students were involved in person-centred planning across our programmes

<p><i>a. expanding the mobility equipment programme, prioritising the impact on young people's lives rather than the number of people supported</i></p>	<ul style="list-style-type: none"> • Purchase equipment to the value of £200,000 • Reduce maximum time on the waiting list to 6 months by the end of the year • Identify ways to increase the number of families enabled to purchase equipment by: <ul style="list-style-type: none"> ○ investigating the potential for supporting more families to obtain equipment through the NHS or other statutory funder. ○ investigating ways in which occupational / physiotherapists might become more cost conscious when advising families on equipment. 	<ul style="list-style-type: none"> • £233,000 of equipment was purchased in the year • 65% of applicants had been on the waiting list for 6 months or less • A part time advocate was appointed and successfully obtained £21,000 of additional funding from the NHS and social services • Initial research was undertaken with parents and this will be fed into the development of the service
<p><i>b. reshaping the education and training provision for young people to focus on each one's individual long term needs, working with their school or college</i></p>	<ul style="list-style-type: none"> • 200 students per year will gain improved work skills • 28 students will gain improved understanding of post-16 options, including employment • 160 students will work on understanding and practicing eating healthily and identifying a healthy diet 	<ul style="list-style-type: none"> • 217 students gained improved work skills • 38 students gained improved understanding of post-16 options including employment • 177 students gained a greater understanding of eating healthily through the embedding of relevant activities in sessions
<p><i>c. reshaping support for young adults to focus on helping each individual prepare, with their family, for their personal journey beyond Action For Kids</i></p>	<ul style="list-style-type: none"> • 50 students will assess their work-related skills, interests and ambitions and devise support programmes to help them realise their ambitions and receive suitable work experience/training • 7 students will take up paid employment • 15 students will take up volunteering, social and leisure opportunities • 7 students will take up work placements • 25 students will have a greater social life and friendships, more involvement in sports, leisure and their local community • 10 students will have the opportunity of residential trips to develop their employability skills. 	<ul style="list-style-type: none"> • 62 students assessed their work-related skills, interests and ambitions and devised support programmes to help them realise ambitions and receive suitable work experience/training • 14 students took up paid employment • 54 students have been provided with volunteering, social and leisure opportunities • 33 students took up work placements • 62 students benefited from a greater social life and friendships, more involvement in sports, leisure and their local community • 14 students went on a residential trip

<p>d. <i>creating an effective programme for our existing cohort of older users to support them to move on</i></p>	<p>Integrated with (c) above</p>	
<p>e. <i>delivering more support at locations across the eight boroughs in which we work</i></p>	<ul style="list-style-type: none"> • Continue to deliver transition support in schools and colleges. • Use facilities provided by other organizations to expand delivery capacity and geographical coverage 	<ul style="list-style-type: none"> • Support for young people in planning their future was expanded with the introduction of the eProfile, a multimedia approach to ensuring that a young person's voice is heard when an Education, Health & Care Plan is created or amended. • Facilities at the Winkfield Resource Centre, Hornsey Vale Community Centre & BikesforGoodCauses have been used regularly to deliver training & work experience
<p>f. <i>creating the capacity to respond, in a flexible way, to opportunities to develop and deliver new services;</i></p>	<ul style="list-style-type: none"> • Maintain the new staffing structure through recruitment where necessary 	<ul style="list-style-type: none"> • 7 people were recruited to replace departing staff • 2 people (1 part time, 1 full time) were recruited to support new developments in the Charity's services
<ul style="list-style-type: none"> • <i>develop relationships with other organisations to provide the support that young people want and need;</i> 	<ul style="list-style-type: none"> • Engage directly with charity sector support organizations to develop new relationships within Haringey and beyond • Establish relationships with newly elected councilors 	<ul style="list-style-type: none"> • Links have been developed with a number of organisations working with disabled people, including Markfield Project, Haringey Shed, Mind in Haringey, Caris Haringey, HAVCO • A partnership was established with BikesForGoodCauses, a social enterprise, creating work placements for students • The Schools Manager made considerable progress in introducing the Charity to new schools within the 8 boroughs • Links have been developed at Cabinet, elected member and senior officer level with LB Haringey

<ul style="list-style-type: none"> • <i>make Action For Kids better known by those affected by disabilities, and by stakeholders, within the eight boroughs in which we work and beyond;</i> 	<ul style="list-style-type: none"> • Develop our marketing activity to promote the Charity, its activities and its mission through local and national media 	<ul style="list-style-type: none"> • The Chief Executive gave 4 radio & TV interviews about the Charity & disability issues • An article published by the New Statesman on Down Syndrome drew considerable interest. • A number of articles were placed in local press
<ul style="list-style-type: none"> • <i>support and train its staff to develop the skills they need to deliver the new ways of working;</i> 	<ul style="list-style-type: none"> • Support staff to develop the latest skills with a focus on education and training 	<ul style="list-style-type: none"> • Training was undertaken across a range of topics including Training in Systematic Instruction, Understanding Visual Impairment and Behaviour Support
<ul style="list-style-type: none"> • <i>rebuild unrestricted cash reserves through the retention of operating surpluses.</i> 	<ul style="list-style-type: none"> • Operate with an unrestricted surplus for the year 	<ul style="list-style-type: none"> • An unrestricted surplus of £104,546 was recorded for the year.

ACTION FOR KIDS CHARITABLE TRUST

TRUSTEES' REPORT FOR THE YEAR ENDED 31st MARCH 2015 (*continued*)

MOBILITY EQUIPMENT

Equipment provision

During 2014-15 the Charity ordered 40 pieces of equipment to the value of £181,475. This was a reduction of around 25% from the previous year when, due to a very generous donation from the MariaMarina Foundation, the Charity ordered 63 items to the value of £243,799. The MariaMarina Foundation donated a further £100,000 in March 2015 much of which will be spent in the early part of 2015-16.

The reduction in individual pieces of equipment – from 63 to 40 is partially due to the reduction in overall spend but also to the fact that a greater proportion of the budget was spent on powered chairs rather than trikes as compared to the previous year.

16 Trikes	16 Powered Wheelchair
2 Manual Wheelchair	2 Power Pack
1 Buggy	1 Car Seat
1 Hoist	1 Passive Exerciser

Beneficiaries

The profile of beneficiaries receiving equipment was as follows:

- 63% of the equipment orders were provided to children and young people aged under 19. 37% went to young people aged 19 and over. This included the beneficiaries of a new programme that part-funds wheelchairs for those over 26 who have previously received a chair from the Charity.
- 67% of equipment went to boys and young men and 33% to girls and young women. The equivalent figures for 2013-14 were 59% male and 41% female. This seems to be related to the increased proportion of powered wheelchairs provided. Many of these went to males, who are more likely to be affected by muscular dystrophy conditions than females.

Waiting List

Unfortunately, due to the volume of applications received, particularly between January – March 2015, it has not been possible to meet the objective of reducing, to six months, the time people are on our waiting list. Indeed, in February when applications for equipment exceeded £300,000 we were forced to close our list. A timely promise of two donations totalling £130,000 enabled us to reopen it within only two weeks but the full impact of this money will only be felt in 2015-16.

At the end of 2014-15 the waiting list held 95 applicants to the value of approximately £338,000. 35% of applicants had been waiting for 6 months or longer. Every effort is being made to reduce the waiting time.

Joint Funding Organisations

During 2014-15 the Charity jointly funded items of equipment with a range of organisations including:

ACT Foundation, Brittle Bone Society, Caudwell Trust, Cerebra, Impact (Treloar Trust), Joseph Patrick Memorial Trust, several Rotary Clubs and several NHS Trusts.

These partnerships make it possible for more children and young people to receive the equipment they need.

ACTION FOR KIDS CHARITABLE TRUST

TRUSTEES' REPORT
FOR THE YEAR ENDED 31st MARCH 2015 (*continued*)

Maintenance

Maintaining and repairing powered wheelchairs for beneficiaries is a valuable part of the Charity's service. This year repairs costing £32,015 were authorised.

It is important that repairs are carried out as quickly as possible because a wheelchair can be vital to someone's independence. This year the Charity responded to 93% of maintenance requests on the same day and in 54% of cases suppliers contacted were also able to issue a quote within a day. Some suppliers can diagnose the problem over the phone, while others will need to see the equipment to ascertain the problem. Once a quotation for the repair costs was received, 80% were authorised within the same day – a small improvement on last year (78%).

Investigating the potential for supporting more families to obtain equipment through the NHS or other statutory funder.

As a result of research into the equipment waiting list, the Board authorised employment of a part time advocate to support families in challenging statutory services with the objective of obtaining greater public funding for equipment.

The advocate was successful in 11 cases, gaining, in only 6 months, £21,000 in additional equipment funding from local NHS clinical commissioning groups and local authority social services. This fully justified the investment in this post.

ACTION FOR KIDS CHARITABLE TRUST

TRUSTEES' REPORT FOR THE YEAR ENDED 31st MARCH 2015 (*continued*)

EDUCATION & TRAINING

The Charity continues to provide individualised placements to students from schools and colleges across 8 boroughs with very positive feedback from school/college staff and students. Staff say that the work experience programmes help students to see what they are good at, understand roles and responsibilities within work and increase the young people's aspiration and confidence in relation to working. Students report that they enjoy the placements and learn a range of skills from staying on task to using the phone and working with others. For a breakdown of attendance by programme and education sector, see the table below.

Breakdown of attendance at AFK by programme:

Age	Sector	Programme	No. Students	Placement Duration
14-19	Special schools	Accredited work experience	9	6 -12 weeks
		Work Experience	72	6 weeks plus
Total			81	
14-19	Mainstream schools	Accredited work experience	2	6-12 weeks
		Work Experience	21	1 week plus
Total			23	
16-18	Further Education	Accredited work experience	n/a	6 weeks
		Work Experience	7	6-12 weeks
Total			7	
18-25	Further Education	Accredited work experience	13	6-12 weeks
		Work Experience	53	6 weeks plus
Total			66	
Overall Total for the year			177	
Breakdown of Gender			Male: 71.6%	Female: 28.4%

There has been a 50% increase in students from mainstream schools and over 50% increase in students attending from FE Colleges compared to last year. However, the overall numbers attending are approximately the same as they were last year.

The Charity's Education & Training Manager attends a meeting at each school the Charity works with to discuss the most suitable programme of work for the students and to set up individualised placements at AFK that fit in with the young person's transition plan. She has also attended several annual reviews this year to support and promote the work the student has done on placement and their future aspirations around employment.

There has been an increase in students attending from mainstream schools, including some without a disability who undertake work experience supporting the tutors in working with AFK students. This has proved to be a great success with many saying they would like to return.

As part of an extended work placement for 2 young men from Bishop Douglas School the Education & Training Manager organised successful external placements, 1 at the Bike Shop Cafe and the other at Area 51, a specialist FE provider. These students and their families will be

appearing in a short film that volunteers from Paramount are making for us to promote our work with schools. The Manager has also attended Education, Health and Care Plan reviews for these students and successfully used multimedia eProfiles in these meetings.

The Manager attended several Transition and Moving-on events held by Local Authorities or local Schools and Colleges in order to meet parents/carers, students and other professionals. Other staff attended local Parent Forums to present the eProfile and the Holiday Programme.

The Charity continues to deliver AQA accredited Work Experience and have also developed an AQA in creating and presenting an eProfile, which is described in more detail below.

eProfile

Work has continued with schools and colleges to develop eProfiles in order to enable young people to voice their future aspirations. The Participation Co-ordinator has worked with 21 students to create eProfiles over the last financial year both in schools and at AFK. Eight of these, from Haringey 6th Form College, are about to complete an AQA in creating and presenting an eProfile. The Co-ordinator has worked closely with staff at the 6th Form College to support one of their teachers to deliver the AQA with his group. A key component of this is presenting the eProfile to others. It is intended to deliver the eProfile wholly through the AQA in the future in order to formalise the process and give weight to the student presenting it.

3 of the eProfiles created have been successfully used in Education, Health and Care Plan (EHC Plans) reviews.

Work in schools

The Charity's Transition Officer has been working to provide 17 students in Haringey 6th Form Centre with external work placements. She has set up work experience at a range of places such as Tesco, Sainsbury's and the Bike Shop Cafe. She has also found 1 further student a part time paid job.

In addition, she has supported several students into further education or training with 1 student now attending a Level 1 sports Coaching course and several others now attending College. She has also referred 5 of these young people to the Charity's Life & Work Programme (see below), so that they can further develop their skills and work towards further independence and employment.

Quality Standard and Assessment

The Charity has started the process of implementing the PQASSO Quality standard across the whole organisation to ensure consistent and rigorous ways of working.

Holiday Programme/Short Breaks:

In 2014-15 the Charity worked with a total of 47 young people on the Holiday Programme, covering a range of outcomes such as gaining increased confidence, meeting new people and making choices, through a range of activities. Many of these young people attend each holiday period and become more confident and expressive as they get to know both staff and each other. 3 students have moved on to the Life & Work Programme this year after having been introduced to Action For Kids by attending the Holiday Programme.

The activities delivered include healthy cooking, archery, martial arts, art and crafts, bowling, basketball, filmmaking and podcasting. This year an illustrator, Steve Antony, delivered a workshop on illustrating using characters from his children's books. During the summer programme the first raft building session took place, which, for many young people, was both hugely challenging and rewarding.

28 young people have achieved an AQA whilst taking part in the Programme.

ACTION FOR KIDS CHARITABLE TRUST

TRUSTEES' REPORT
FOR THE YEAR ENDED 31st MARCH 2015 (*continued*)

LIFE & WORK

This year the Charity has made significant progress in further developing its Life & Work Programme. The Life & Work team is firmly established and has undertaken specialist courses in travel training and in Training in Systematic Instruction – a specialist approach to support people with learning disabilities to learn new skills.

The team created 'My Plan' – a planning and assessment tool, used to develop detailed profiles of all the students. It provides us with a baseline from which to measure individual progress as well as record each student's hopes and aspirations in the future.

The Programme has worked with 62 students. 16 students have left AFK, 13 of these have paid work.

Students who moved on from Action For Kids

Age	Destination	No. Students
19 - 25	4 in Employment, 1 to Other Provision	5
26 yrs +	9 in Employment, 1 to Other Provision & 1 Due to Ill Health	11
Total No. of Students		16

Work Outcomes

Amongst the Programme's proudest achievements this year has been to see 14 students take up paid work. 10 students are working independently after an initial supported induction into their jobs. The remaining 4 have required regular support which has been provided by staff and volunteers. Students are working in a variety of settings:

Profile of Students in Paid Work (Unsupported)	
• Special School – Teaching Assistant	• Garage (London Taxi)
• Mainstream School Library	• Travel Lodge
• Odeon Cinema & Coaching	• Canary Wharf (Administration + IT)
• Art House Cinema	• HAIL (Social Enterprise) Cleaning Services
• 4 in Sainsbury's (3 Branches)	• Coop
Profile of Students in Supported Paid Work	
• HAIL Cleaning Services	• HAIL Office Administration

Work Placements & Work Experience

Including those who are now in paid employment, 32 have undertaken a period of work experience during the year. Work experience has proved to be an immensely beneficial preparation for employment.

During the year, in addition to placements in private and public sector organisations, more supported placements in semi sheltered environments have been arranged for those who are just starting on the journey towards employment. In these placements students are accompanied by a member of staff or a volunteer.

A number of very sheltered placements for those who need additional support have been developed by setting up our own coffee shop in BikesForGoodCauses, a local cycle shop. The coffee shop is managed by one of our staff which means we are able to control the environment and design placements that exactly meet the needs of an individual.

Profile of Students on Work Placements	
Commercial/Public Placements	Supported Placements
• Pizza Italia Restaurant	• Cycle Café
• Jewsons	• Hornsey Vale Café
• Local Libraries	• Flapjacks Café
• Primary School	• Charity Shops

Life Outcomes

Using the My Plan profiles the Life & Work team has developed a Life curriculum covering the following areas:

- money management/budgeting
- personal care and hygiene
- support and care plans
- sports and leisure
- transport/travel
- domestic skills
- home/housing
- family, friendships
- healthy living choices

The tutors design and deliver bespoke sessions on all of the topics listed above and students are helped to identify and set goals for themselves in line with their My Plan. Most students need to acquire a range of life skills so the staff provide them with practical sessions in cookery, budgeting, shopping, travelling and planning a journey.

For many students the practicalities and the skills required to travel independently are major barriers in their lives so travel training, in the widest sense, is a very important part of the Life programme. Students are supported to get travel cards, apply for Freedom Passes where appropriate, use Dial a Ride, plan journeys and use public transport. Much of this is done in the context of planning social trips and arranging to meet friends.

In order to encourage students to adopt healthier life styles weekly sports and leisure sessions have been arranged. These included Zumba classes, gym sessions, swimming and cycling. The latter delivered through a local disability charity called Pedal Power. A number of students have been inspired to continue with these activities in their own time.

The students have been enabled to develop more independent social lives through the weekly social group. This meets regularly throughout the year and students have been encouraged to develop a programme of activities. They have organised, with support, trips to local pubs, meals out, trips to the cinema and a summer seaside outing. Many of them lead quite isolated lives only mixing with family members but a growing number are meeting each other outside of Action For Kids.

Residential and Outward Bound Trips

14 students went on a 3 day residential to Swanage in Dorset. Nine students from this cohort had recently secured paid work. It was decided, therefore, that the focus of the long weekend should be on skills related to employment, especially team and confidence building. Over the weekend students participated in a range of outward bound challenges, orienteering tasks, storytelling in a smugglers cave and a “Geocache” hunt in sand dunes. For one student it was the first time she had walked on a beach and experienced the seaside.

Succession Planning

One important aspect of the Charity's support for families is to help them make long term plans for their child's future. This is a delicate and sensitive area to raise with parents and much of the year has been taken up talking with individual families, often in their own homes, to establish whether or not any arrangements are in place and what the Charity might do to support them further. Approximately 35% of the cohort have plans in place, often involving siblings or other relatives and they have been grateful to talk through some of the issues involved. There are some families, however, for whom this subject is too difficult to discuss and other ways to move them forward need to be found.

Volunteering

The Volunteer Manager has successfully registered 69 volunteers since she started in August 2013, 29 of which were recruited during 2014-15. These volunteers offer a diverse set of skills from a variety of backgrounds, such as; teaching, care and social work, dental nursing, freelance photography and students. Our volunteers have supported charitable events, fundraising initiatives, students on work placements, student events and trips. Additionally we involve volunteers in supporting social opportunities for individuals and small groups, to develop the students' independence and encourage students to socialise outside of AFK.

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ACTION FOR KIDS CHARITABLE TRUST

TRUSTEES' REPORT
FOR THE YEAR ENDED 31st MARCH 2015 (*continued*)

FUNDRAISING ACTIVITY

The Charity is very fortunate to have a broad base of income from a range of different sources and so managed to increase total income at a difficult time for charities.

Overall income increased by 4% over the previous year, with voluntary income increasing by 12%.

The various income streams performed as follows against target and last year.

Direct Mail

Direct Mail struggled in 2014-15 as was the case across the whole charity sector, achieving just £209,273 against a target of £250,000. This is also down on the previous year's total of £228,694. This was a decrease of 9% year on year.

Committed Giving

The overall income fell in 2014-15 across Direct Debits and Standing Orders. The total raised was £361,910 against a target of £470,000. Last year a total of £410,254 was achieved. This was a decrease of 12%.

This fall is partly due to the natural loss of Standing Order income, which we no longer recruit and partly due to difficulties recruiting new direct debit donors.

Community & Events

2014-15 was also a difficult year for community and events fundraising mainly because the Events & Community Manager left in October and the role was not filled until January. Despite this we raised £81,529 against a target of £118,100.

Traditional running and cycling events – with the exception of the London Marathon – are becoming quite difficult to recruit for, which is a problem many charities are having. While keeping these events 'ticking over' more energy will be put into community events, beach volleyball and other bespoke events (such as The Comedy Night).

Corporate Partnerships

2014-15 was another fantastic year for Corporate Partnerships with donations reaching £479,715 against a target of £347,300. This represented an increase of 13% on the previous year.

Highlights included a new grant of £100,000 for mobility equipment from the MariaMarina Foundation, as well as the second year of funding for the Life & Work Programme. There was also continued support from Games Aid including a donation of £62,000. The Charity also won a new "charity of the year" relationship with Slaughter & May, a major firm of solicitors, which led to a donation of £30,000 towards mobility.

Legacies

2014-15 was also an extraordinary year for legacy income. The Charity received £448,731 in donations against a target of £70,000.

Raffle

This proved to be a very tough year for the raffle. It raised just £359,414 against a target of £625,000. This was a decrease of 33% on the previous year although our costs have been slightly reduced. It is increasingly difficult and expensive to recruit new ticket sellers via the telephone.

Trusts

2014-15 proved to be another excellent year for fundraising from trusts. We received £410,208 against a target of £328,000. This was an increase of 20% on the previous year.

We won our first ever Comic Relief grant as well as 13 grants from completely new funders and 8 from lapsed funders.

PR & Communications

We have made significant progress with our press this year, with articles in national and local newspapers as well as radio and television interviews. We have also added Twitter and Facebook followers.

ACTION FOR KIDS CHARITABLE TRUST

TRUSTEES' REPORT
FOR THE YEAR ENDED 31st MARCH 2015 (*continued*)

REVIEW OF FINANCIAL POSITION

This financial year has been a hugely successful one for the Charity and follows on from the previous year's achievements. We have again achieved a significant surplus, which amounts to £165,809 despite continued uncertainty in the economy. This funding has enabled us to develop our new structure of services but as always, a word of caution is advisable as income levels and ultimately any surplus achieved are always prone to unforeseen fluctuations.

In the year, income increased to yet another record level of £2,652,721 being a 4% increase on the previous year's record total. Once again, this result was achieved due to the continued support of our long term supporters, major support received from new Foundations and also an unprecedented high level of legacy income.

The continued support from the MariaMarina Foundation amounting to £383,000 for our Life and Work Programme over 3 years was further enhanced by an additional commitment from them of £300,000 towards the funding of mobility equipment, once again over 3 years. This now means that, for the first time ever, when combined with the 3 year Big Lottery Grant for our "Life Skills" project, we now have 3 major grant funding streams for our 3 main areas of services. This helps provide important security and certainty for these areas of operation.

The record level of income in the year matched the ambitious target that we had set ourselves and has helped secure our ongoing services and their expansion. We are also pleased to report that this has enabled us to maintain the expanded service staff team we have developed although this has resulted in total costs increasing by 11%, but the vast majority of which, is on front line service staff.

The costs relating to the governance of the charity at £69,371 remain at 3% of total incoming resources.

Costs of generating voluntary income at £430,104 has increased slightly on last year as a result of new fundraising initiatives undertaken but are still only 16% of total incoming resources compared to 15% previously. Voluntary income now accounts for 88% of our income up from 82% last year.

Total reserves amount to £1,531,209, including £858,486 of restricted funds which has increased from the balance at the end of last year of £797,223. In total, £1,002,822 of total funds is required to finance fixed assets. Unrestricted reserves have increased by £104,546 with the year end balance being £672,723.

Free unrestricted reserves at the year end have remained fairly constant at £152,740 and this still represents less than one month's expenditure and we continue to focus on increasing these reserves over the coming years.

It is recognised that it is very important that we continue to ensure that the improved financial performance of the Charity is maintained in order for our present operations to be sustained and to build our reserves. This is a key objective and priority within the Strategic Plan for the current and forthcoming years.

A very exciting development occurred at the end of the financial year when the Charity exchanged contracts to purchase a new property adjoining our existing building. Completion took place, with the support of a mortgage from Charity Bank, in April. The new location will enable us to provide a

much wider range of services and activities “in house” with additional running costs largely offset from rent and storage fees saved elsewhere.

In the context of the future plans for the charity, the directors/trustees believe that the funds of the charity are adequate on a fund-by-fund basis to fulfil the obligations of the charity.

ACTION FOR KIDS CHARITABLE TRUST

TRUSTEES' REPORT
FOR THE YEAR ENDED 31st MARCH 2015 (*continued*)

OPERATIONAL OBJECTIVES FOR 2015-16

Within the longer term Objectives for the period 2013-16, the Trustees have set the following Key Objectives for the Charity during 2015-16

Objectives for 2013-16 as set out in the Charity's Annual Report & Accounts 2012-13	Key Objectives set for 2015-16
<i>During 2013 – 16 the Charity will:</i>	
<ul style="list-style-type: none"> • <i>continue to involve the young people it works with in planning and delivering our services; enhance the impact and scale of its services by:</i> 	<ul style="list-style-type: none"> • Develop student participation throughout the Charity • Young people's involvement in transition planning <ul style="list-style-type: none"> ○ 80 students will be centrally involved in a person-centred transition process including knowledge of employment based options and the opportunity to share their views.
<ul style="list-style-type: none"> a. <i>expanding the mobility equipment programme, prioritising the impact on young people's lives rather than the number of people supported</i> 	<ul style="list-style-type: none"> • Purchase equipment to the value of £200,000 • Reduce maximum time on the waiting list to 6 months by the end of the year • Engage with occupational therapists, equipment manufacturers and parents to find ways to reduce the overall cost of equipment • Develop links with other charities to increase the amount of equipment provided to young people
<ul style="list-style-type: none"> b. <i>reshaping the education and training provision for young people to focus on each one's individual long term needs, working with their school or college</i> 	<ul style="list-style-type: none"> • 200 students per year will gain improved work skills • 28 students will gain improved understanding of post-16 options, including employment • 160 students will work on understanding and practicing eating healthily and identifying a healthy diet
<ul style="list-style-type: none"> c. <i>reshaping support for young adults to focus on helping each individual prepare, with their family, for their personal journey beyond Action For Kids</i> 	<ul style="list-style-type: none"> • 50 students will assess their work-related skills, interests and ambitions and devise, support programmes to help them realise their ambitions and receive suitable work experience/training • 7 students will take up paid employment • 15 students will take up volunteering, social and leisure opportunities • 7 students will take up work placements • 25 students will have a greater social life and friendships, more involvement in sports, leisure and their local community • 17 students will have a greater involvement in sports, leisure and their local community. • 10 students will have the opportunity of residential trips to develop their employability skills.

ACTION FOR KIDS CHARITABLE TRUST

TRUSTEES' REPORT
FOR THE YEAR ENDED 31st MARCH 2015 (*continued*)

<p><i>d. creating an effective programme for our existing cohort of older users to support them to move on</i></p>	<p>Integrated with (c) above</p>
<p><i>e. delivering more support at locations across the eight boroughs in which we work</i></p>	<ul style="list-style-type: none"> • Expand the delivery of transition support in schools and colleges. • Use facilities provided by other organizations to expand delivery capacity and geographical coverage
<p><i>f. creating the capacity to respond, in a flexible way, to opportunities to develop and deliver new services;</i></p>	<ul style="list-style-type: none"> • Maintain the new staffing structure through recruitment where necessary • Progress the implementation of the PQASSO Quality Mark
<ul style="list-style-type: none"> • <i>develop relationships with other organisations to provide the support that young people want and need;</i> 	<ul style="list-style-type: none"> • Expand and develop engagement with other charity sector organizations to create new relationships within Haringey and beyond • Develop relationships with elected councillors and officers in local authorities
<ul style="list-style-type: none"> • <i>make Action For Kids better known by those affected by disabilities, and by stakeholders, within the eight boroughs in which we work and beyond;</i> 	<ul style="list-style-type: none"> • Develop our marketing activity to promote the Charity, its activities and its mission through local and national media
<ul style="list-style-type: none"> • <i>support and train its staff to develop the skills they need to deliver the new ways of working;</i> 	<ul style="list-style-type: none"> • Support staff to develop the latest skills with a focus on education and training
<ul style="list-style-type: none"> • <i>rebuild unrestricted cash reserves through the retention of operating surpluses.</i> 	<ul style="list-style-type: none"> • Operate with an unrestricted surplus for the year

ACTION FOR KIDS CHARITABLE TRUST

TRUSTEES' REPORT
FOR THE YEAR ENDED 31st MARCH 2015 (*continued*)

POLICIES & OTHER DISCLOSURES

Grant-making policy

In providing mobility aids which are appropriate for disabled children and young people the charity assesses each applicant in accordance with the following criteria in descending order of importance:

- 1 Those in greatest need as judged by their level of disability, their current resources and the likely improvement to result from the provision of the mobility aid;
- 2 The length of time which has elapsed since their need for the mobility aid became apparent;
- 3 The length of time which has elapsed from the date of their application to the Charity;
- 4 The cost of the mobility aid required;
- 5 Any other appropriate factors.

Reserves policy

It is the policy of the charity that we aim for reserves (unrestricted funds) that have not been designated for new projects to be at a level equivalent to six months expenditure on revenue items and charitable assets combined, which are considered at risk of loss of funding. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Charity's current activities while consideration is given to ways in which additional funds may be raised.

Specific investment powers

The charity has the power to make any investment as the Trustees see fit.

Asset cover by fund

Note 18 to the Accounts (below) analyses the assets attributable to the various funds. These assets are sufficient to meet the charity's obligations on a fund by fund basis.

Disclosure of information to auditors

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

Appointment of auditors

A resolution proposing that D Lee & Co. be reappointed as auditors of the company will be put to the Members.

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**ACTION FOR KIDS CHARITABLE TRUST**

TRUSTEES' REPORT  
FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2015 *(continued)*

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**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees, who are also the directors of Action For Kids Charitable Trust for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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Signature and Declaration

I declare, in my capacity as charity Trustee, that the Trustees have approved the report above and have authorised me to sign it on their behalf.

Signature:

Date: 21st July 2015

Mark Lewis
Chair

ACTION FOR KIDS CHARITABLE TRUST

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF ACTION FOR KIDS CHARITABLE TRUST

We have audited the accounts of Action For Kids Charitable Trust for the year ended 31st March 2015 set out on pages 26 to 36. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of Action For Kids Charitable Trust for the purposes of company law, are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the accounts in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the accounts

An audit involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the accounts. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited accounts. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on accounts

In our opinion the accounts:

- give a true and fair view of the state of the charitable company's affairs as at 31st March 2015 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Report for the financial year for which the accounts are prepared is consistent with the accounts.

ACTION FOR KIDS CHARITABLE TRUST

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF ACTION FOR KIDS CHARITABLE TRUST *(continued)*

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees' were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing a strategic report.

Mr D Lee (Senior Statutory Auditor)
for and on behalf of D Lee & Co.

Chartered Certified Accountants
Statutory Auditor
2nd Floor, Premier House
309 Ballards Lane
London
N12 8LY

Dated: 21st July 2015

ACTION FOR KIDS CHARITABLE TRUST

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH 2015

	Notes	Unrestricted funds £	Restricted funds £	Total 2015 £	Total 2014 £
Incoming resources					
Incoming resources from generated funds					
Voluntary Income	2	1,508,838	828,406	2,337,244	2,085,833
Investment income	3	433	-	433	400
Incoming resources from charitable activities	4	315,044	-	315,044	460,595
Total incoming resources		1,824,315	828,406	2,652,721	2,546,828
Resources expended					
Costs of generating funds					
Costs of generating voluntary income		430,104	-	430,104	372,377
Charitable activities					
Mobility Project and Related Services	5	273,214	173,702	446,916	407,563
Education and Training Project		522,593	168,551	691,144	-
Life and Work Project		424,487	424,890	849,377	-
Work Related Learning Services		-	-	-	1,403,717
Governance Costs		69,371	-	69,371	65,151
Total resources expended	6	1,719,769	767,143	2,486,912	2,248,808
Net incoming (outgoing) resources		104,546	61,263	165,809	298,020
Reconciliation of Funds					
Total funds brought forward 1 April 2014		568,177	797,223	1,365,400	1,067,380
Total funds carried forward 31 March 2015		672,723	858,486	1,531,209	1,365,400

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

There are no recognised gains and losses other than those passing through the Statement of Financial Activities.

All incoming resources and resources expended derive from continuing activities.

ACTION FOR KIDS CHARITABLE TRUST

BALANCE SHEET AS AT 31st MARCH 2015

		2015		2014	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	10		1,044,555		1,027,973
Investments	11		3		3
			<u>1,044,558</u>		<u>1,027,976</u>
Current assets					
Debtors	12	167,227		78,224	
Cash at bank and in hand		561,779		546,561	
		<u>729,006</u>		<u>624,785</u>	
Creditors: amounts falling due within one year	13	<u>(242,355)</u>		<u>(245,362)</u>	
Net current assets			486,651		379,423
Creditors: amounts falling due after one year	14		<u>-</u>		<u>(41,999)</u>
Total net assets			<u>1,531,209</u>		<u>1,365,400</u>
Income funds					
Restricted funds	16		858,486		797,223
Unrestricted Funds	17		672,723		568,177
			<u>1,531,209</u>		<u>1,365,400</u>

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 21st July 2015 and signed on its behalf by:

M Lewis – Chair

Company Registration No. 3487626

ACTION FOR KIDS CHARITABLE TRUST

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2015

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005) revised in March 2005, applicable accounting standards and the Companies Act 2006.

The Charity has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement on the grounds that it is a small charity.

1.2 Incoming resources

Donations, gifts, legacies and similar incoming resources are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

1.3 Resources expended

All expenditures are included on an accrual basis and are recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the functional categories of resources expended in the SOFA. The Charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

The grants were all grants of equipment to disabled persons accounted for at cost.

Costs of generating funds included salary, direct expenditures, and overheads costs of the staff to promote fundraising including events.

Governance costs are those incurred in connection with administration of the charity and compliance of constitutional and statutory requirements.

Resources expended allocated to the particular activity are the costs related to that activity and apportionments based on the percentage of total wages and salaries and floor area.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Freehold buildings	2% on straight line
Improvement to leasehold building	over the lease period of 3 years
Charitable assets	25% on reducing balance
Fixtures, fittings & equipment	15% on reducing balance
Motor vehicles	25% on reducing balance

No depreciation is provided in respect of freehold land.

1.5 Investments

Fixed asset investments are stated at cost.

1.6 Pensions

The pension costs charged in the accounts represent the contributions payable by the charity during the year in accordance with FRS 17.

1.7 Operating leases

Rentals payable under operating leases are charged against income on the straight line basis over the lease term.

1.8 Accumulated funds

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the accounts. The trustees have decided that setting aside funds in this way is a useful financial discipline which will help the charity make the best use of its resources, even though there is no legal force to its designations.

ACTION FOR KIDS CHARITABLE TRUST

NOTES TO THE ACCOUNTS *(continued)* FOR THE YEAR ENDED 31st MARCH 2015

1.9 Prepayment

The main prepayment is in respect of donor acquisition. The charity is currently investing in a campaign to increase its income. The costs incurred this year will not be realized until future years.

2 *Voluntary Income*

	Unrestricted funds £	Restricted funds £	Total 2015 £	Total 2014 £
Donations and gifts	<u>1,508,838</u>	<u>828,406</u>	<u>2,337,244</u>	<u>2,085,833</u>

3 *Investment income*

	2015 £	2014 £
Interest receivable	<u>433</u>	<u>400</u>

4 *Incoming Resources from charitable activities*

	2015 £	2014 £
Training Project (previously known as Work Related Learning Services)	<u>315,044</u>	<u>460,595</u>

5 **Grants Payable**

Grants to individuals in respect of the purchase of mobility equipment are now included within Mobility Project and Related Services, together with the Direct Assistance Project and Family Welfare Project.

	Unrestricted funds £	Restricted funds £	Total 2015 £	Total 2014 £
Grants to individuals (43 grants)	<u>17,428</u>	<u>55,964</u>	<u>73,392</u>	<u>99,292</u>
	17,428	55,964	73,392	99,292

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ACTION FOR KIDS CHARITABLE TRUST

NOTES TO THE ACCOUNTS *(continued)*
FOR THE YEAR ENDED 31st MARCH 2015

6 *Total resources expended*

	Staff costs £	Depreciation £	Other costs £	Total 2015 £	Total 2014 £
Costs of generating funds: Costs of generating voluntary income	218,153	672	211,279	430,104	372,377
Charitable expenditure:					
Mobility Project and Related Services	135,945	105,955	205,016	446,916	407,563
Education and Training Project	464,876	15,449	210,819	691,144	-
Life and Work Project	620,826	18,882	209,669	849,377	-
Work Related Learning Project				-	1,403,717
Governance costs	38,602	4,703	26,066	69,371	65,151
	<u>1,260,249</u>	<u>144,989</u>	<u>651,590</u>	<u>2,056,808</u>	<u>1,876,431</u>
	<u>1,478,402</u>	<u>145,661</u>	<u>862,849</u>	<u>2,486,912</u>	<u>2,248,808</u>

Governance costs includes payments to the auditors of £6,000 (2014-£6,000) for audit fees and £NIL (2014 - £NIL) for other services.

7 *Trustees*

None of the trustees (or any persons connected with them) received any remuneration during the year, but one of them was reimbursed a total of £841 travelling expenses (2014 - £640).

Trustee indemnity insurance was taken out at a cost of £382 (2014 - 382).

ACTION FOR KIDS CHARITABLE TRUST

NOTES TO THE ACCOUNTS *(continued)* FOR THE YEAR ENDED 31st MARCH 2015

8 Employees

Number of employees

The average number of full-time equivalent employees (including casual and part-time staff) during the year was:

	2015 Number	2014 Number
Direct charitable	38	34
Fundraising and publicity	5	5
Administration	5	5
	<u>48</u>	<u>44</u>

Employment costs

	2015 £	2014 £
Wages and salaries	1,303,573	1,161,429
Social security costs	122,810	106,705
Other pension costs	52,019	30,064
	<u>1,478,402</u>	<u>1,298,198</u>

Employees whose emoluments amounted to over £60,000 and also participated in the pension scheme are as follows:

	2015	2014
£60,001 - £70,000	-	1
£70,001 - £80,000	2	1

The cost of temporary staff used during the year to cover absences and vacancies amounted to £ NIL (2014 - £ NIL).

9 Movement in Total Funds for the Year

	2015 £	2014 £
This is stated after charging:		
Operating leases	36,502	34,385
Depreciation	145,661	131,974
Auditors remuneration:		
External audit	6,000	6,000
Other services	-	-
	<u>188,163</u>	<u>172,359</u>

ACTION FOR KIDS CHARITABLE TRUST

NOTES TO THE ACCOUNTS *(continued)*
FOR THE YEAR ENDED 31st MARCH 2015

10 Tangible fixed assets

	Freehold land and buildings	Improvement to leasehold building	Charitable assets	Fixtures, fittings & equipment	Motor vehicles	Total
	£	£	£	£	£	£
Cost						
At 1 April 2014	732,074	20,247	1,368,421	358,289	3,999	2,483,030
Additions	-	-	182,545	16,829	-	199,374
Disposals	-	-	(112,709)	(149,119)	-	(261,828)
At 31 March 2015	732,074	20,247	1,438,257	225,999	3,999	2,420,576
Depreciation						
At 1 April 2014	116,361	20,247	1,084,389	230,230	3,830	1,455,057
On disposals	-	-	(94,393)	(130,304)	-	(224,697)
Charge for year	14,642	-	112,065	18,912	42	145,661
At 31 March 2015	131,003	20,247	1,102,061	118,838	3,872	1,376,021
Net book value						
At 31 March 2015	601,071	-	336,196	107,161	127	1,044,555
At 31 March 2014	615,713	-	284,032	128,059	169	1,027,973

The net book value of charitable assets consists of the following:

Mobility Aids Loaned Assets £317,866

Specially adapted assets used in the delivery of services £18,330

11 Fixed asset investments

	UK Group undertakings £
Market value at 1 April 2014 and at 31 March 2015	3
Historical cost: At 31 March 2014	3
At 31 March 2015	3

ACTION FOR KIDS CHARITABLE TRUST

NOTES TO THE ACCOUNTS (*continued*)
FOR THE YEAR ENDED 31st MARCH 2015

11 Fixed asset investments (continued)

Holdings of more than 10%

The charity holds more than 10% of the share capital of the following companies:

Company	Country of registration or incorporation	Class	Shares held %
Subsidiary undertakings			
Action For Kids Limited	UK	Ordinary	100

The aggregate amount of capital and reserves and the results of these undertakings for the last relevant financial year were as follows:

	Capital and Reserves £	Profit/(Loss) for the year £
Action For Kids Limited	3	-

12 Debtors

	2015 £	2014 £
Income tax recoverable	20,914	14,051
Other debtors	99,747	25,124
Prepayments and accrued income	46,566	39,049
	<u>167,227</u>	<u>78,224</u>

13 Creditors: amounts falling due within one year

	2015 £	2014 £
Bank loan	41,733	33,564
Trade creditors	98,736	135,957
Taxes and social security costs	35,542	32,238
Other creditors	9,419	-
Accruals	56,925	43,603
	<u>242,355</u>	<u>245,362</u>

14 Creditors: amounts falling due after more than one year

	2015 £	2014 £
Bank loans	-	41,999

ACTION FOR KIDS CHARITABLE TRUST

NOTES TO THE ACCOUNTS *(continued)* FOR THE YEAR ENDED 31st MARCH 2015

14 Creditors: amounts falling due after more than one year (Continued)	2015	2014
	£	£

Analysis of loans

Wholly repayable within five years by instalments:	41,733	75,563
Included in current liabilities	41,733 (41,733)	75,563 (33,564)
	-	41,999

Loan maturity analysis

Debt due in one year or less	41,733	33,564
In more than one year but not more than two years	-	41,999
	41,733	75,563

The bank loan is secured by a first legal mortgage over the freehold property known as Ability House, 15a Tottenham Lane, Hornsey, London N8 9DJ.

15 Pension costs

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension cost charge represents contributions payable by the charity to the fund and amounted to £45,560 (2014 - £24,828).

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2014 £	Movement in funds		Balance at 31 March 2015 £
		Incoming resources £	Outgoing resources £	
Mobility Project and Related Services	423,526	219,909	173,702	469,733
Education and Training / Life and Work:				
Big Lottery Fund Grant – Life Skills	8,020	96,974	96,731	8,263
Other	365,677	511,523	496,710	380,490
	797,223	828,406	767,143	858,486

ACTION FOR KIDS CHARITABLE TRUST

NOTES TO THE ACCOUNTS *(continued)* FOR THE YEAR ENDED 31st MARCH 2015

17 Unrestricted funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes together with general unrestricted:

	Balance at 1 April 2014 £	Movement in funds		Balance at 31 March 2015 £
		New designation £	Utilised/ realised £	
Designated				
Mobility Project	40,000	-	-	40,000
Tangible Assets	411,907	108,076	-	519,983
Total Designated funds	451,907	108,076	-	559,983
Unrestricted – General	116,270	1,716,239	(1,719,769)	112,740
Total Unrestricted funds	568,177	1,824,315	(1,719,769)	672,723

The Trustees have during the year reviewed the level of designated funds and have agreed the following specific funds:

A fund of £519,983 to represent the net book value of unrestricted fixed assets not funded by the bank loan.

18 Analysis of net assets between funds:

	Unrestricted funds £	Restricted Funds £	Total £
Fund balances at 31 March 2015 are represented by:			
Tangible fixed assets	561,716	482,839	1,044,555
Investments	3	-	3
Current assets	353,359	375,647	729,006
Creditors: amounts falling due within one year	(242,355)	-	(242,355)
Creditors: amounts falling due over one year	-	-	-
	672,723	858,486	1,531,209

Included in the above analysis is an amount of £84,834 to be transferred from the bank account of restricted funds to that of unrestricted funds as a result of timing differences.

19 Contingent liabilities

The charity has no contingent liabilities at the year end.

ACTION FOR KIDS CHARITABLE TRUST

NOTES TO THE ACCOUNTS *(continued)* FOR THE YEAR ENDED 31st MARCH 2015

20 Financial commitments

At 31 March 2015, the charity was committed to making the following payments under non-cancellable operating leases in the year to 31 March 2016:

	Land and Buildings		Other	
	2015	2014	2015	2014
	£	£	£	£
Operating leases which expire:				
Within one year	-	-	24,924	-
Between two and five years	-	-	-	24,924
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

21 Capital commitments

At 31st March 2015, the charity had exchanged on the purchase of a freehold property, Units 20 – 21 Cranford Way, London N8 9DG amounting to £962,000.

The completion of the purchase took place on the 20th April with the assistance of funding from Charity Bank Limited.

22 Control

There is no controlling party.